

# FIRST-YEAR STUDENT GUIDE



Lietuvos  
inžinerijos  
kolegija

# IMPORTANT LINKS

## / IMPORTANT INFORMATION

[www.lik.tech](http://www.lik.tech) ➤ MY LIK

## / LITHUANIAN STUDENT IDENTITY CARD (LSIC)

Register on the website: [www.lsp.lt](http://www.lsp.lt)

## / LIK HEI FACEBOOK PAGE

[www.facebook.com/Lietuvosinžinerijoskolegija](http://www.facebook.com/Lietuvosinžinerijoskolegija)

## / STUDENT DORMITORY ADDRESS

**Faculty of Industrial Engineering and Technology**

Kampo st. 27, Kaunas

tel.: +370 37 332124 / +370 615 46097

**Faculty of Environmental Engineering**

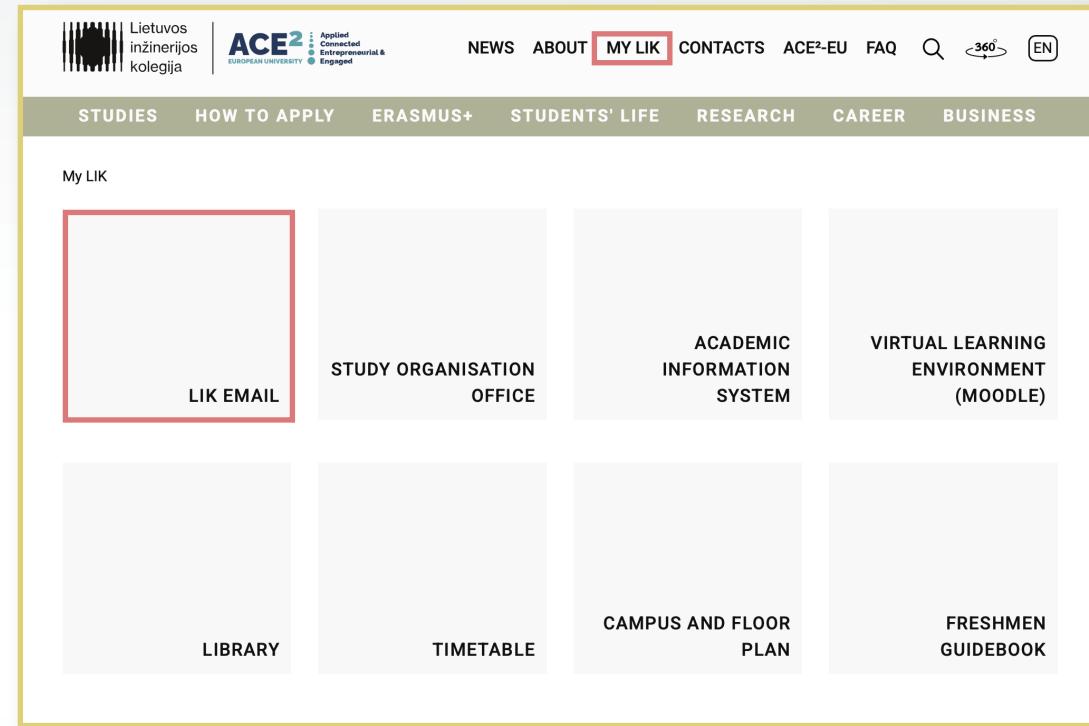
Liepų St. 22, Girionys, Kaunas District

tel.: 0 615 46097



# Information on Access to **LIK SYSTEMS**

- You will receive your initial login details / registration for LIK systems by email **to the address you provided when submitting** your application for studies.  
Access may be blocked for students who have **signed the study contract electronically** and:
  - have not paid the €50 study registration fee
  - have not submitted admission documents (documents are accepted at the IPTF Faculty, Room 115)
- Access will be unblocked once the above requirements have been fulfilled.  
For access unblocking, please contact by email: **rasa.pozeriene@lik.tech**



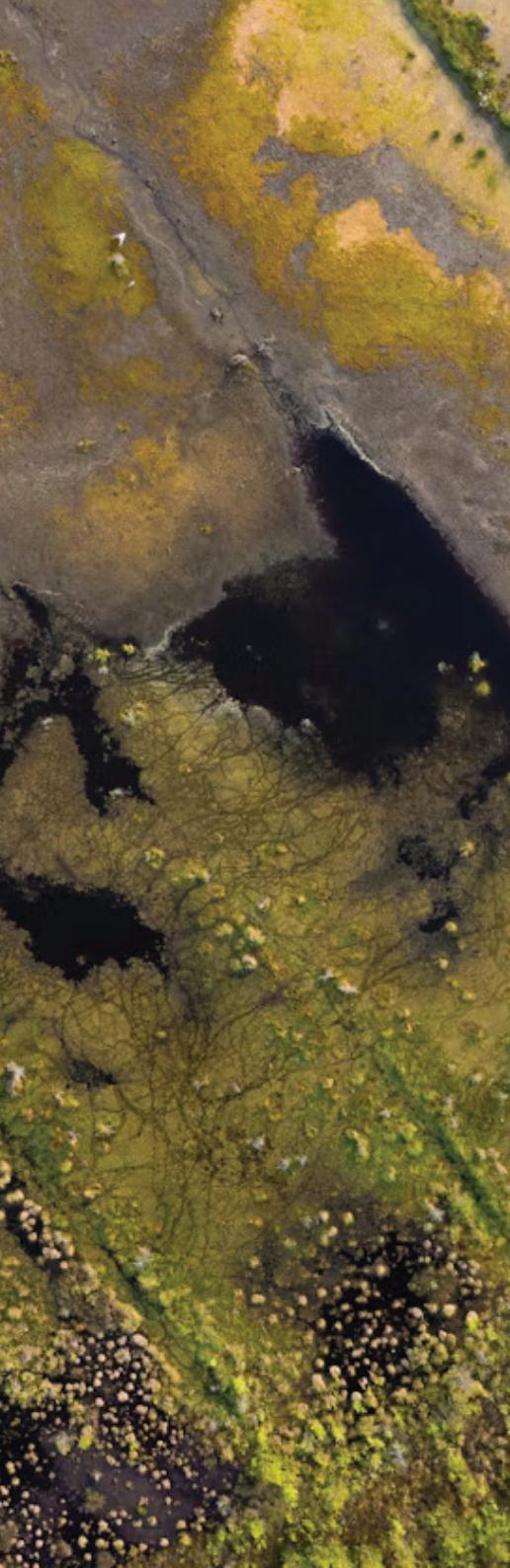
Email account

# OUTLOOK

## LIK HEI STUDENTS ARE PROVIDED WITH AN OUTLOOK EMAIL ACCOUNT

The student's email address is: **firstname.lastname@stud.lik.tech**

All important information from LIK HEI staff is sent to this email account. **IT MUST BE CHECKED REGULARLY!**



# Important information on the **LIK HEI WEBSITE**

- **Study Timetables | Lecture Schedules | Application Forms**

[www.lik.tech/en](http://www.lik.tech/en) › My LIK › Timetable

- **Academic Group**

[www.lik.tech/en](http://www.lik.tech/en) › My LIK › Academic Information System › Individual Study Plan

- **Applying for Documents**

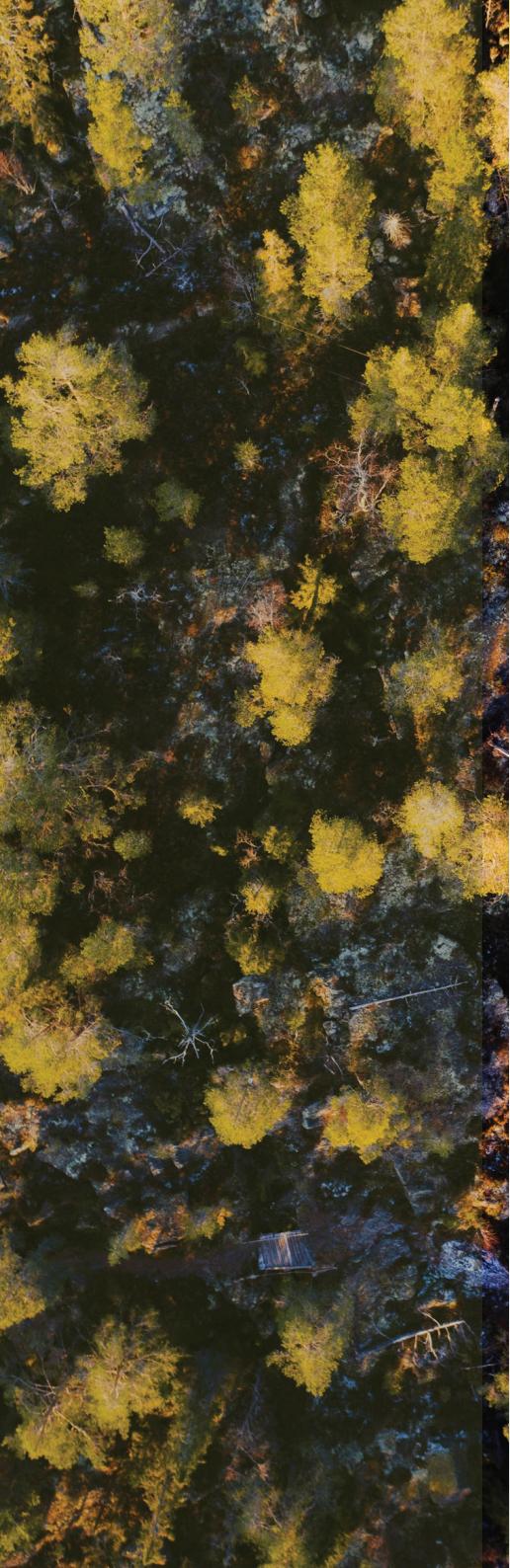
[www.lik.tech/en](http://www.lik.tech/en) › My LIK › Study Organisation Office › Application Forms

- **Students' Union**

[www.lik.tech/en](http://www.lik.tech/en) › Student's Life › Students' Union

- **Student Leisure and Extra Curriculum Activities**

[www.lik.tech/en](http://www.lik.tech/en) › Student's Life › Extra Curricular Activities



# TIMETABLE

Lecture, Substitute, Exam, and Consultation Timetables for Full-Time and Part-Time Studies

You can find the timetables here:

- For IPTF students: <http://lik.edupage.org>
- For AIF students: <https://likaif.edupage.org>

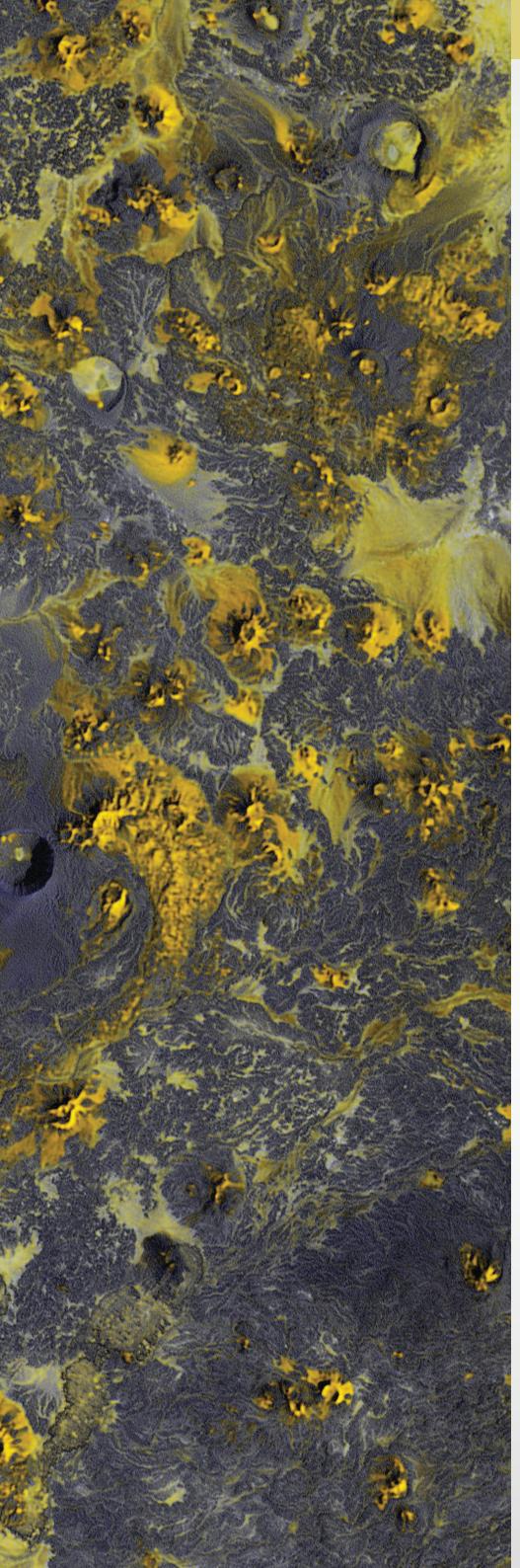
To access the timetable:

- Open <http://lik.edupage.org> / <https://likaif.edupage.org> (you can log in from outside the college without a password.)
- Click the timetable link to open a new window.
- Select the timetable you need.
- Once the timetable opens, click “Group” / “Classes” and find your group.

## **Changes to Lectures, Room Allocations, Substitutions, etc.**

These are posted at <http://lik.edupage.org>, under the **SUBSTITUTIONS** section.

Clicking this link will open the substitution information.



Students

# MUST BE AWARE

**During the first week of the new semester, it is mandatory to register for your studies in the Academic Information System (AIS).**

Learn more by following students' registration procedure on [www.lik.tech/en](http://www.lik.tech/en) » My LIK » Student Organisation Office » For International Students

**Attendance is obligatory.**

Students shall not miss more than 50 percent of the lectures. Learn more by following the information provided on [www.lik.tech/en](http://www.lik.tech/en) and read detailed description for the control procedures and administration of lecture attendance. My LIK » Student Organisation Office » For International Students

## **Students Studying on a Self-Financed Basis**

A student who is self-financing their studies and meets the criteria for a high-achieving student may have the opportunity to transfer to a vacant state-funded place through a competition at the end of the semester, or via rotation at the end of the one-year evaluation period.

If you are studying on a self-financed basis, tuition fees must be paid within **20 calendar days from the start of each semester**.

For more information, **see the Study Agreement you signed at enrolment**.

Tuition fees may be paid in instalments by submitting a request via email to: [sonata.paulauskiene@lik.tech](mailto:sonata.paulauskiene@lik.tech).

## **Credit Transfer for Subjects Studied at Other Higher Education Institutions**

Requests for recognition of previously studied subjects, together with your academic transcript and course descriptions, should be submitted to:

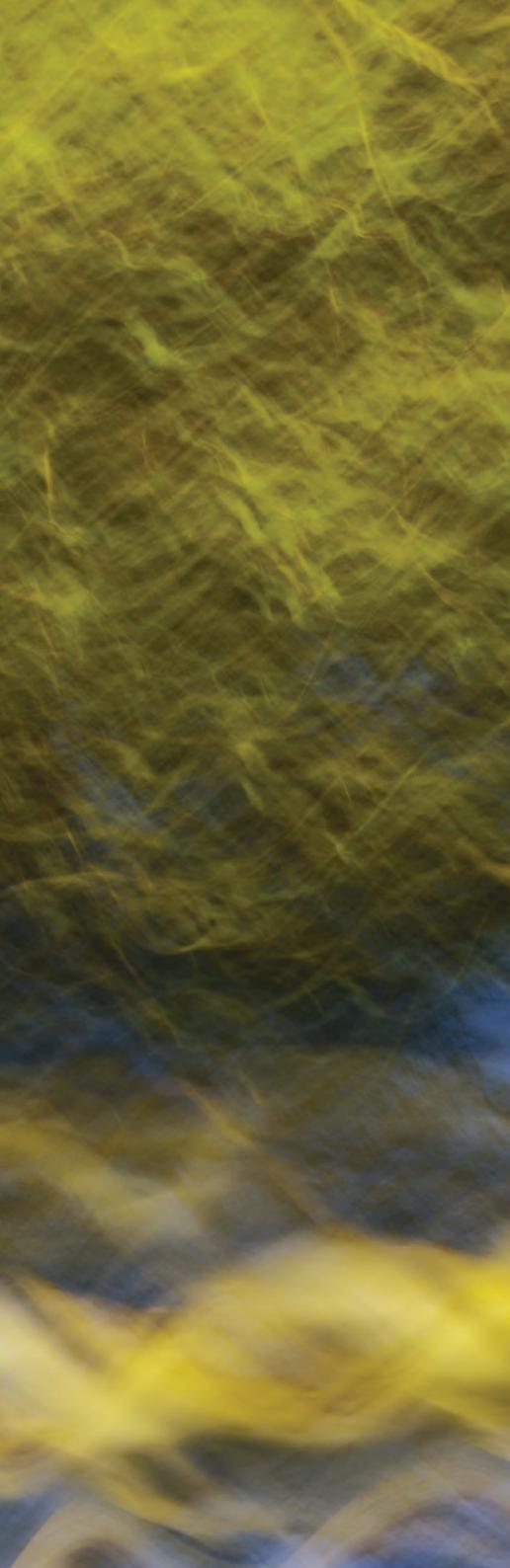
- IPTF: Studies Coordinator, Room 207
- AIF: Studies Organiser, Room 210

### **Deadlines for submitting requests:**

- Full-time students: within the first week of the semester
- Part-time students: within the first month of the semester

**Requests to recalculate tuition fees must be submitted within 20 calendar days from the start of the semester via email to:**

- IPTF Studies Coordinator: [sonata.paulauskiene@lik.tech](mailto:sonata.paulauskiene@lik.tech)
- AIF Studies Organiser: [kristina.javaitiene@lik.tech](mailto:kristina.javaitiene@lik.tech)

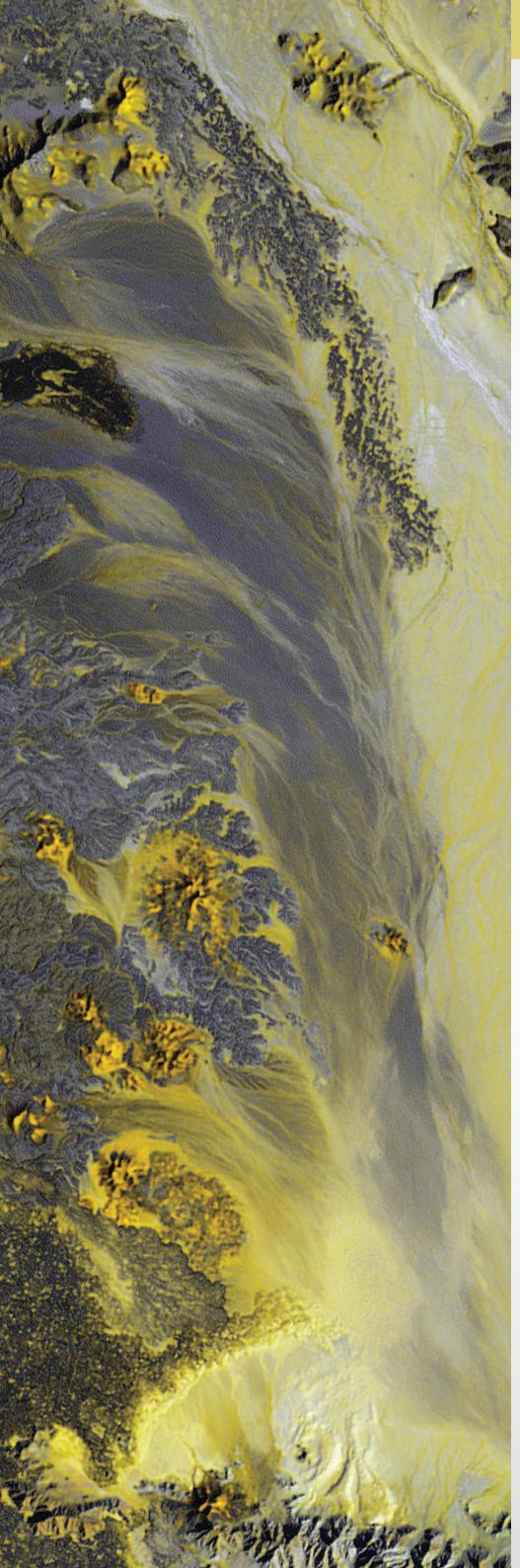


2025/2026 Academic year

# TUITION FEE

	Full-time Studies	Part-time Studies
Price For The Year	<b>4000</b> Eur	-
The Price For 1 Credit	<b>66,66</b> Eur	-

- Do you have academic debts? Do not procrastinate! **Use the debt sheet to retake your exams after the exam session.** If that is not possible, then an application form shall be filled out the next academic year in order to retake the course. Match your schedule. Get rid of your debt.
- Debts from **the fall semester are eliminated in the fall semester of the following academic year**, while the debts from the **spring semester are eliminated in the spring semester of the following academic year** (by paying for the credits). Read more going to: [www.lik.tech/en](http://www.lik.tech/en) › My LIK › Study Organization Office › For International Students
- Optional subjects (electives) shall be selected by the students themselves, connecting through AIS (Academic Information System). **Be aware and make sure not to miss the deadlines for this process.** Read more going to: [www.lik.tech/en](http://www.lik.tech/en) › My LIK › Study Organization Office › For International Students
- **Be active in the surveys our university carries out.** We care about the opinion of our students. Be proactive, creative and curious students!



# Motivation and **SCHOLARSHIPS**

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**University Scholarship** 200 Eur

**Faculty Scholarship** 130 Eur

**Basic Scholarship** 70 Eur

**Mobility Scholarship** awarded for part-time studies / internships under exchange programs

**Company Scholarship** awarded according to cooperation agreements between the university and companies/patrons

**Bonuses** Up to 4 BSI (Basic Cash Social Assistance) awarded for various activities

**Additional Bonuses** Up to 4 BSI (Basic Cash Social Assistance) awarded for social, artistic and sports activities

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# CONTACT US

Tvirtovės Av. 35, Kaunas

## Room 227 | Head of Study Organization Office Jolita Bučelienė

(Coordination of Academic Affairs and Student State Loan Procedures)

Phone no.: 0 37 308622

email: [jolita.buceliene@lik.tech](mailto:jolita.buceliene@lik.tech)

## Room 117 | Full-time Studies Coordinator Rugilė Bareikaitė

(Credit recognition, academic debts, exam period extension, academic leave, study break, withdrawal from studies, friendly advice)

Phone no.: 0 686 32860

email: [rugile.bareikaite@lik.tech](mailto:rugile.bareikaite@lik.tech)

## Room 117 | Part-time and Short-time Studies Coordinator Rasa Požerienė

(Credit recognition, academic debts, exam period extension, academic leave, study break, withdrawal from studies, attendance, rotation, internships, friendly advice)

Phone no: 0 626 92123

email: [rasa.pozeriene@lik.tech](mailto:rasa.pozeriene@lik.tech)

## Room 117 | Study Operations Administrator Ramutė Bražiūnienė

(Academic debt forms)

Phone no: 0 37 308630

email: [ramute.braziuniene@lik.tech](mailto:ramute.braziuniene@lik.tech)

## Room 117 | Study Accounting Administrator Sonata Paulauskienė

(Tuition fees, fee recalculations, scholarships, allowances, transcripts, tripartite (tri-party) study agreements)

Phone no: 0 615 69713

email: [sonata.paulauskienė@lik.tech](mailto:sonata.paulauskienė@lik.tech)

## Room 117 | Study Process Organiser Dovilė Martišienė

(Study schedules, lecture and exam timetables)

Phone no: 0 613 53875

email: [dovile.martisiene@lik.tech](mailto:dovile.martisiene@lik.tech)

Liepų st. 1, Gironys, Kaunas district

## Room 407 | FEE Study Administrator Kristina Javaitienė

(Credit recognition, academic debts, exam period extension, academic leave, study break, withdrawal from studies, attendance, rotation, internships, friendly advice)

Phone no: 0 610 25047

email: [kristina.javaitiene@lik.tech](mailto:kristina.javaitiene@lik.tech)



Students mobility and exchange

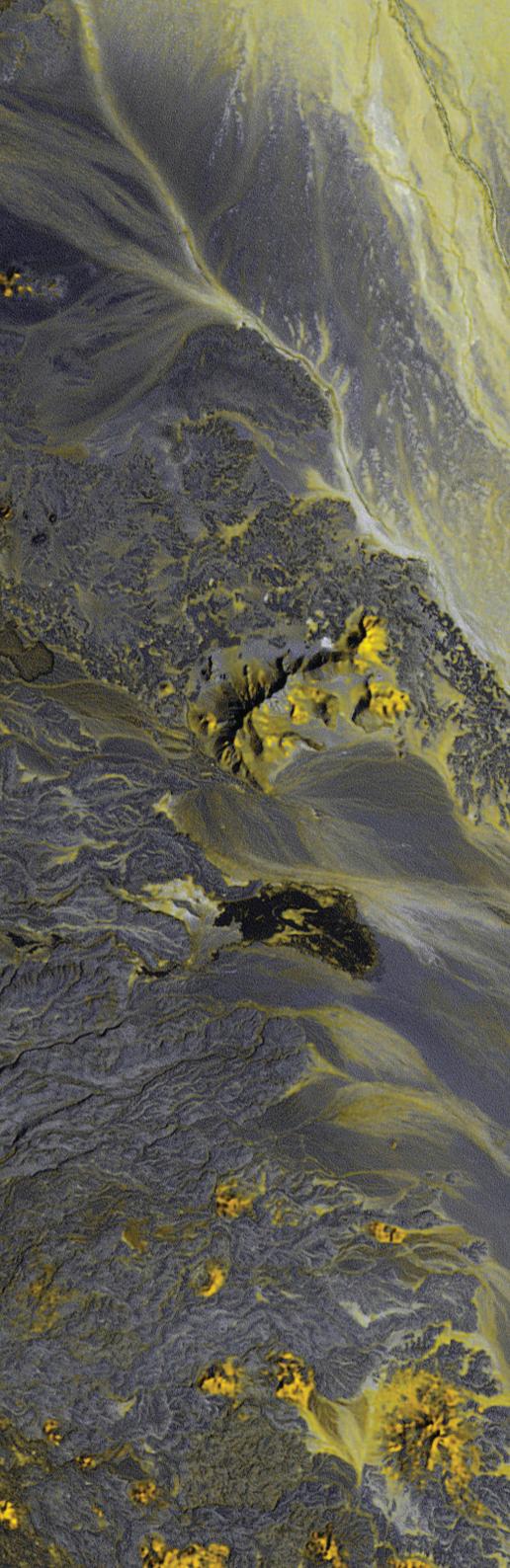
# PROGRAMMES

If you wish to take advantage of the opportunities offered by the **Erasmus+ exchange programme** and study at foreign higher education institutions or complete internships at overseas companies, you can apply and compete for **Mobility Scholarships for up to 12 months throughout your studies.**

Mobility Scholarship competitions are announced **in autumn and spring on the college website.**  
Follow the information and participate!

**Judita Štreimikienė**

Phone no: 0 618 18803, email: [international@lik.tech](mailto:international@lik.tech)



# Glossary of KEY TERMS FOR STUDENTS

**Academic Information System (AIS)** – Here you can see which courses you will study during the academic year and the grades you have received. Course registration is carried out in this system every semester. Follow updates in your LIK HEI student email account.

**Virtual Learning Environment (Moodle)** – Contains course-specific information, lecture notes, and assignments. More information about this system will be provided during your first lectures.

**Academic Leave** – A study break granted for health reasons, pregnancy, or childcare, while retaining student status.

**Academic Debt** – An exam or assessment not passed by the set deadline, an unsubmitted or failed final project, incomplete internship, or when the final course grade is negative.

**Academic Difference** – A course for which a student does not have a grade when changing study programmes or continuing incomplete studies due to differences between programmes.

**BSA** – (Basic Social Allowance) – €70.

**Individual Study Plan** – A plan for completing a study programme or part of it, prepared according to college regulations and approved by the LIK HEI Director.

**Cumulative Assessment** – Evaluation of a course based on all interim assessments and the final exam or independently completed work/project.

**Credit** – Unit measuring the scope of a course and the student's workload.

**Credit Cost** – The monetary amount obtained by dividing the total tuition fee by the number of credits.

**Rotation** – Review of state-funded students' financing after the period specified by law. Rotation is conducted separately for full-time and part-time studies, for each programme and year.

**Student Representation** – Student self-governance body representing student interests.

**Tuition Fee Payment** – Portion of the tuition fee for students studying at their own expense, paid per semester and not covered by the state budget.

**Tuition Fee** – Fee for a given study form and programme, set by the LIK HEI Council upon the Director's recommendation.

**Study Schedule** – Document regulating the study process, prepared for one academic year and approved by the Director.

**Academic Transcript** – Official college document issued to a person who has studied individual courses but has not completed the full programme.

**VIDKO** – 5-digit internal student code in the Academic Information System assigned to each student.