

APPROVED BY

Academic Council of Lietuvos Inzinerijos Kolegija
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PROCEDURE FOR ADMISSION OF INTERNATIONAL STUDENTS TO NON-STATE-FUNDED STUDIES AT LIETUVOS INZINERIJOS KOLEGIJA HIGHER EDUCATION INSTITUTION 2025

I. GENERAL PROVISIONS

1. The procedure for the admission of international students (hereinafter - Applicants) to state non-funded studies at Lietuvos Inzinerijos Kolegija HEI (hereinafter - the University) establishes the principles, organization, and implementation of the admission of individuals who have obtained education in foreign countries.
2. This procedure regulates the admission procedure state non-funded studies for Applicants who:
 - 2.1. Are not citizens of the European Union or other European Economic Area countries, or do not hold any citizenship;
 - 2.2. Do not hold Temporary Residence Permit/ Permanent Residence Permit.
3. Applicants are admitted to college-level study programs (see Annex 1).
4. The admission process is organized, implemented, and decisions on unforeseen cases are made by the Admission Committee, established by order of the University Director.
5. Individuals who apply may begin their studies at University only after obtaining a Temporary Residence Permit in the Republic of Lithuania in accordance with the established procedure.
6. Language of instruction for the international students at University is English.

II. MINIMUM REQUIREMENTS FOR APPLICANTS

7. Applicants are eligible for admission to the University if they have obtained at least a higher secondary education and possess English language proficiency of at least level B2, as defined by the Common European Framework of Reference for Languages (CEFR).
8. Proof of English language proficiency is required for all the Applicants. The minimum acceptable scores for these exams are as follows: IELTS – 5.5; PTE (Pearson Test of English) – 59; TOEFL iBT – 72; CAE – Cambridge Assessment English – 160.
9. The Applicant's average academic performance of the required exams must be no lower than 7.5/10 or 65%, depending on the grading system of the Applicant's country.
10. Subjects considered to calculate the academic average are listed in Table 1

Table 1

Study Programme	Subjects Considered to Calculate the Academic Average
Automotive Engineering	
Motor Transport Electronics	
Aircraft Systems Engineering	Mathematics (No 1)
Electronic Engineering	English (No 2)
Electrical Energy	
Road Engineering	Physics (No 3)
Materials Processing Engineering	
Sustainable Construction Engineering	Chemistry/IT (No4)
Landscape Design	
Hydrotechnical Engineering	
Land Use Planning and Management	
Real Estate Measurement and Valuation Technologies	
Forestry	Mathematics (No 1)
Horticulture	English (No 2)
	Biology (No 3)
	Chemistry/IT/Geography (No4)

11. The average academic performance in the required subjects is calculated based on the Applicant's annual grades or final national examination results, depending on which grades are listed in the appendix of the higher secondary school diploma (12th).
12. If both annual grades and national examination results are provided for the required subjects, the calculation is based on the higher score.
13. Applicants are required to take a mathematics test, with a passing score of at least 70%. The test is administered remotely by the Admissions Committee, which is established by order of the University Director. The purpose of the test is to assess the Applicant's level of mathematics proficiency and determine whether it meets the standards of the national mathematics examination in Lithuania.
14. Applicants must participate in a motivational interview in English, conducted remotely by the Admissions Committee. This requirement applies regardless of whether the Applicant has already submitted proof of English language proficiency.

III. ADMISSION PROCEDURE

15. Applicants must submit their application and all required documents on the Admissions Portal <https://priemimas.lik.tech/index.php?lang=EN>
16. Applicants must submit the following documents to the Admissions Committee by April 15, 2026:
 - 16.1 A completed and signed application form (hereinafter referred to as the "Application");
 - 16.2 A notarized copy of a valid identity document, certified by a notary in the issuing country;
 - 16.3 A notarized copy of a document certifying a name and/or surname change (if the Applicant's educational documents were issued under a different name and/or surname);
 - 16.4 Legalized copies of original documents certifying higher secondary education, including the diploma, certificate, transcripts, and any relevant academic records. If these documents are not issued in English, an official translation into Lithuanian or English must also be provided;
 - 16.5 Certifications proving the Applicant's English language proficiency;
 - 16.6 A payment receipt confirming the registration fee of 100 euros (see section 33). The registration fee is non-refundable if the application and documents are withdrawn or the TRP is rejected;
 - 16.7 A certificate from the bank where the applicant or his/her parents/guardians have an account, proving that the applicant or his/her parents/guardians can allocate sufficient funds for living expenses, studies, and return to their country (original or other legalized document). The minimum amount in the account must be 6228 euros; The amount of living expenses is 0.5 times the minimum monthly wage (MMA) per month. The funds must be sufficient for at least one year. If the Government of the Republic of Lithuania changes the MMA, the minimum amount in the account will be changed accordingly;
 - 16.8 One passport-sized photograph (3x4 cm).
 - 16.9 Proof of the applicant's submission of an application to the Migration Service for a temporary residence permit in Lithuania. The application must be submitted to the Migration Service no later than 7 calendar days after receipt of the mediation letter.
 - 16.10 A student who wishes to have the results of previous studies at other higher education institutions credited shall submit: legalized copies of their diploma and its supplement (appendix), a legalized document certifying the completion of studies or part thereof (study certificate, academic transcript, or other document); information about the study results obtained at another higher education institution, descriptions of the subjects (modules) attended and positively assessed, or other information about the study results of the subjects (modules); Information about the achievement assessment system used at another higher education institution and, if possible, the percentage distribution of the assessments of the persons who participated in the studies, if this information is not provided in the diploma supplement or academic transcript.

17. International Relations Coordinator will conduct an academic assessment once the Applicant meets the minimum admission requirements and submits the documents specified in section 16.
18. After the academic assessment, Applicants must take a mathematics test and participate in a motivational interview in English.
19. Applicants who successfully fulfil the requirements outlined in sections 16, 17, and 18 will receive an *Offer Letter* from the International Relations Coordinator.
20. Upon confirmation of the two-year tuition fee payment by the University's Finance Department, the International Relations Coordinator will prepare and issue all the necessary documents confirming the Applicant's admission to the University (*Letter of Acceptance* and the *Mediation Number*), in accordance with the decision of the Admissions Committee. The International Relations Coordinator shall send the following documents to the Applicant:
 - 20.1. An electronic letter (in English) confirming the applicant's invitation to study at the College (hereinafter referred to as the *Letter of Acceptance*);
 - 20.2. The mediation number required when applying for a Temporary Residence Permit in Lithuania (sent only after confirmation from the bank);
21. Upon receipt of this payment, the University undertakes to conclude a study agreement, except in cases where it becomes apparent that the student will be unable to study for objective reasons.
22. Applications will not be considered if the Applicant fails to submit all the required documents.
23. The decision regarding the Applicant's admission to the chosen study program is made by the Admissions Committee.
24. The admission decision must be made no later than one month from the date of confirmation of the receipt of the application and documents.
25. Applicants who disagree with the admission results may submit a written appeal to the Admissions Committee within 14 days from the date of receiving the decision. The appeal decision will be made within 5 working days from the date of appeal submission. However, appeals will not be accepted from Applicants who do not meet the minimum admission requirements.
26. The Applicant must inform the International Relations Coordinator via email about their arrival at least 5 working days in advance, providing the following details: full name and surname, personal identification code (asmens kodas), nationality, date and time of arrival.
27. Upon arrival, Applicants will be assisted by the International Relations Coordinator in signing the Study Agreement, which outlines the academic and financial commitments of both parties.
28. Study agreements with students who have received a positive decision on a temporary residence permit in Lithuania are signed according to the following schedule: the first stage of contract signing takes place on August 15, the second stage of contract signing takes place on August 31, and the additional stage of contract signing takes place on September 7.
29. Students who have not received a positive decision regarding a temporary residence permit in Lithuania by September 6 will not be included in the lists and contracts will not be concluded with them. Refunds will be made in accordance with points 37, 38 of this procedure.
30. Studies are conducted in a full-time format, with a duration of 3 years. If an academic group consists of 1 to 5 students, the proportion of contact hours and independent study will be adjusted in accordance with general study regulations, ensuring that at least 20% of the course volume is dedicated to contact learning.
31. The autumn semester begins no later than September 15.
32. Applicants are responsible for arranging their own travel documents, including: passport, travel insurance and any other expenses not covered by the tuition fee or document registration fees.

IV. APPLICATION AND TUITION FEES

33. The registration fee for studies is 100 Eur. This fee is non-refundable
34. The annual tuition fee for international students is 4000 Eur. The Applicant is required to pay the tuition for two years upfront, totalling 8000 Eur.
35. The annual tuition fee must be paid to the University's account by the deadline specified in section 20. The bank account details are as follows:

Account holder	Lietuvos inžinerijos kolegija
Įmonės kodas	111967869
Bank	AB SEB bankas
Bank Account (IBAN)	LT 54 7044 0600 0301 1752
Bank code	70440
SWIFT (BIC) code/BIC	CBVILT2XXXX
Reference	Applicant's ID number _study year

36. All bank fees are to be covered by the Applicant.
37. The portion of the first year's tuition fees paid (minus 20% allocated to the University's administrative expenses from the annual tuition fees, i.e., EUR 3,200) and the full tuition fees for the second year of study (EUR 4,000) may be refunded to the applicant in the following cases:
 - 37.1 If the application to receive the Temporary Residence Permit in the Republic of Lithuania is rejected;
 - 37.2 Absence due to an objective and important reason (injury, illness, etc.), together with a reasoned request for a refund of the tuition fee and documents justifying the important reason;
 - 37.3 Termination of the study agreement before the start of studies for other personal reasons. In the case referred to in this point, the fee shall be refunded only upon presentation of valid documents proving the applicant's departure from the country to his or her country of origin.
38. Once studies have commenced, tuition fees for the first year of study are non-refundable, regardless of the reason for termination.
39. In all cases specified or not specified in the admission regulations, decisions related to admission matters will be made by the Admissions Committee.

Discussed and approved:

At the meeting of the Academic Council on November 25, 2025 (Minutes No. V18-85)

